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“ The right information
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Nirmal Chabria, Managing Director
Niva International UK Limited.



Achieving objectives & Motivating to perform

Workshop aim

To develop knowledge and understanding of motivating the team to perform as required by a practising or potential first line manager

At the end of the workshop the delegate will:

1. Understand the value of assessing performance to meet organisational and individual needs
2. Know how to motivate the team to improve
3. Understand the value of feedback and performance in the workplace

Workshop content

- The purpose and value of formal and informal assessment
- Ways to ensure fair and objective assessment
- Preparations necessary for assessments
- Feedback techniques following assessment
- Roles and responsibilities of individuals
- Appropriate assessment records
- How to conduct formal appraisals
- Overview of the factors influencing behaviour at work
- Basic theories of motivation for teams and individuals
- Techniques to motivate individuals and monitor performance
- Improving communication and performance
- Types of feedback and their relative values in communication
- How to use feedback techniques

Duration: 1 Day

Cost: £60 + VAT

FOR MORE DETAILS AND TO BOOK ONLINE

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